



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	October 16, 2014 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	November 20, 2014

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Thomas Plummer, Professional Member
Charles Adams, Jr., Professional Member
Rhonda West, Public Member, Secretary

DIVISION STAFF

Patricia Davis-Oliva, Deputy Attorney General
Amanda McAtee, Administrative Assistant II

MEMBERS ABSENT

None

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:34 a.m.

Review and Approval of Minutes

Ms. West made a motion, seconded by Mr. Adams, to approve the June 19, 2014 minutes. By unanimous vote, the motion carried.

Unfinished Business

Follow-up Correspondence from Mark Busch

Ms. McAtee stated that she had heard back from West Virginia Society of Professional Surveyors. Mr. Busch had a total of 24 PDHs and was compliant.

Complaint Status

Open Complaints

05-02-13

05-03-13

05-01-14

Mr. Bielicki stated that the Board had three open complaints.

NEW BUSINESS

Legislative Memo from Division Director David Mangler

Proposed Bill to Add Emeritus and Inactive Status

The Board reviewed the Bill that Mr. Maloney had drafted. Ms. Davis-Oliva stated that Mr. Maloney would draft a cover letter and that Ms. McAtee could send it out to the Board when it was completed.

Courses for Continuing Education Approval

Mr. Plummer reviewed the PDH request from James Nardo for the Board. Mr. Plummer stated that there were five hours of classroom instruction. Mr. Plummer made a motion, seconded by Mr. Adams, to approve the Leica Geosystems Special Event for five PDHs as requested. By unanimous vote, the motion carried.

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity

Robert Harr Jr.

Mr. Bellafante reviewed the reciprocity application of Robert Harr Jr. Ms. McAtee stated that Mr. Harr was utilizing the NCEES transcript. The Board agreed that the transcript would be acceptable since it was directly from NCEES and Ms. McAtee had to login to their system to retrieve his records. After discussion, Mr. Bellafante made a motion, seconded by Mr. Adams, to approve Robert Harr Jr.'s reciprocity application contingent upon a passing score on the State drainage and jurisprudence exam. By unanimous vote, the motion carried.

Review of Application for Surveyor Intern

Mr. Bellafante reviewed the surveyor intern application of Jason Johnson. Mr. Bellafante stated that Mr. Johnson indicated on his application that he was a graduate from a four year program related to surveying. The Board reviewed his transcript. Mr. Bellafante stated that he received an associate's degree which was a two year degree not a four year degree. Mr. Bielicki stated that the statute stated that the degree had to be in surveying not a related degree. Mr. Bellafante made a motion, seconded by Mr. Plummer, to propose to deny the application due to the education requirements not being met under § 2708 and has not obtained level four survey technician certification. By unanimous vote, the motion carried.

Mr. Bielicki made a motion, seconded by Mr. Bellafante, to amend the agenda to move M A Engineering Consultants, Inc. to agenda item 4.6 as a ratification not a review. By unanimous vote, the motion carried.

Ratification of Issuance of Land Surveying Certificate of Authorization

M A Engineering Consultants, Inc. – Surveyor In Charge: Gary Thurman

Mr. Plummer made a motion, seconded by Mr. Bellafante, to ratify the certificate of authorization issued for M A Engineering Consultants, Inc. By unanimous vote, the motion carried.

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Wall Certificates

J. David Shula

Mr. Bielicki and Ms. West signed the wall certificate for J. David Shula.

Correspondence – None

NCEES Annual Meeting Update

Mr. Bielicki stated that he attended the NCEES annual meeting in Seattle with Ms. West and Ms. McAtee. Mr. Bielicki stated that one of the topics discussed was the CBT formats of the examinations. Mr. Bielicki stated that the Colonial States Boards of Surveyor Registration mentioned that the State of Delaware should confirm their membership to the organization. The Colonial States Boards of Surveyor Registration assists in creating test bank questions specific to the colonial region.

Ms. West stated that she enjoyed the annual meeting and it was very interesting to gain more knowledge in the land surveying field since she is a public member and land surveying is not her profession.

Discussion of Automatic Approval of PDHs Offered by State Surveying Societies

Ms. McAtee stated that the Board made a blanket automatic approval of PDHs offered by state surveying societies at the January 16, 2014 meeting. Ms. McAtee requested that the Board consider adding language into their Rules and Regulations that reflect this automatic approval.

Mr. Bielicki made a motion, seconded by Mr. Plummer, to add under Rule 10.3 a rule that stated that the Board automatically approved courses offered by any surveying society located in any state or United States territory, including the District of Columbia. By unanimous vote, the motion carried.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Bellafante requested that Ms. McAtee amend the reciprocity application to include the employment history. Ms. McAtee stated that she would make the request.

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Board is November 20, 2014 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Ms. West made a motion, seconded by Mr. Bellafante, to adjourn the meeting at 10:30 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,



Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.